ABSTRACT:
This article provides a general perceived acceptable way of preparing and presenting scientific writings such as articles and term papers. It surveys most commonly acceptable qualities for preparing and presenting scholarly articles and term papers. Currently there seems huge need for the guide on preparing these scholarly articles. The essence arises due to the notable weakness amongst students who eventually become lectures in most of higher learning institutions. We employ a qualitative research design for the articulation of this study. Documentation and experiential have been the main sources of information gathering. The survey of various journals, journal websites, and articles has been the literatures used to obtain information. The article reveals that there are generally four to seven main parts in scholarly articles and term papers. These are Abstract, Introduction, Literature Review, Materials and Methods, Results/Findings, Discussion of the Findings, and the Conclusion. In addition, the parts of the article may vary slightly pending the requirement of the journal. However, we conclude that article preparation need adept understanding of the author, and that while compliance to journal’s policy is crucial, yet each research article should at least cover, an Abstract, Introduction, Literature Review, Materials and Methods, Results/Discussion of the Findings, and the Conclusion.

KEY WORDS: Scholarly articles, term papers, introduction, literature review, materials and methods, results/findings, discussion of the findings, conclusion.