ABSTRACT
Administration is the governance and peculiar management of resources both human and non human. To create infrastructure with ample of facilities is not the sole requirement and responsibility of an institute but to harbinger the basic humanitarian virtues amongst the students with best output should be utmost priority of the institute. To enhance the maximum benefit of the teaching and non teaching staff for the welfare and development of institute, society and all; is another prerogative of administration. Administration implies not to just have a single head but also to have better commencement of the role of principal.

KEY WORDS: Administration, Principal, Social responsibility, social obligation.